



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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## **ASSOCIATE INSURANCE EXAMINER**

**\$4,110 - \$4,997**

**(Multiple Positions)**

**Financial Analysis Division**

**300 S. Spring Street - Los Angeles**

### **RESPONSIBILITIES:**

Under general direction, the incumbent will analyze and evaluate the financial condition of the more complex assigned companies to determine their on-going solvency and continuing compliance with California insurance laws and regulations; and perform financial analyses of the more complex applications requiring the Commissioner's permit, approval or certification to ascertain financial stability, solvency and compliance with the California Insurance Code, Department rules and regulations. The analyses also include the comprehensive review of applications and the company's/applicant's reinsurance program, operations, and organization structure in accordance with the standard operating procedures of the Financial Analysis Division.

### **DESIRABLE QUALIFICATIONS:**

- Possession of accounting and insurance knowledge and experience.
- Ability to read and interpret financial statements and contracts.
- Possess excellent verbal and written communications skills.
- Ability to work as a team leader, being flexible and responsive to various tasks assigned, function well in a multi-cultural environment.
- Experience in the use of computer application programs such as Excel, Word, Access, etc.

### **WHO MAY APPLY:**

Applications will be accepted from current State employees at the Associate Insurance Examiner level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered for certain classifications only if necessitated for recruitment purposes. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

### **APPLICATION PROCEDURE:**

Send a completed standard State of California application to Shari Yamamoto, Department of Insurance – Human Resources Management Bureau, 300 Capitol Mall, 13th Floor; Sacramento, CA 95814. **Please indicate “Associate Insurance Examiner, #369-4412-XXX” on the State application.** For additional information, please call (916) 492-3418.

**FINAL FILING DATE:      OCTOBER 23, 2000 OR UNTIL FILLED**

**NOTE:**      **Interested individuals, including list eligibles, must submit applications during the final filing date to be considered for the position.**

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

at10/05/00